

T/V/M-2  
18 November 1964

UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION

Task Team V - Biographics

Minutes of the Second Meeting, 12 November 1964

Those Attending:

25X1A CIA - Mr. [REDACTED]  
- Mr. [REDACTED]  
- Mr. [REDACTED]  
- Mr. [REDACTED]  
STATE - Mr. Mitchell Stanley - *Mr. John Noonan*  
ARMY - Mr. Paul Anderson  
NAVY - Mr. William Urlick - *Mr. Van Deren*  
25X1A NSA - Mr. [REDACTED]  
NSA - Mr. [REDACTED]  
AIR FORCE - Lt. Col. Edmund M. Manning - *Maj. Louis Gomes*  
I&NS - Mr. John L. Keefe  
FBI - Mr. Earl McCoy  
SS - Mr. Frank Stoner  
25X1A CSS - [REDACTED] Secretary

1. After informal introductions, the meeting was opened by the Chairman who gave a resume of what had happened at the first meeting and what had been planned for this meeting. This included a discussion of the Terms of Reference, a submission of the facts outlined in paragraph B.3. of the Terms of Reference, and a discussion of the direction of the activities to be taken by the Task Team. Mr. Paul Anderson, who attended the last CODIB meeting as Vice-Chairman of the Task Team in place of the Chairman, provided a few remarks concerning what he had reported to CODIB and the reactions he had received from CODIB.

2. The group then addressed itself to the content of the Terms of Reference. It was pointed out that the major changes from the draft prepared as a result of the first meeting included:

- a. The addition of paragraph A. Objective
- b. The addition of the letters "e.g." in front of the words, "one million cards" in paragraphs b. 1 & 2.

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c. The adding of the words "concurrently with the above" in paragraph b.2.

3. A wide ranging discussion of the Terms of Reference included the following topics:

a. The relationships of the Task Team's responsibilities to the internal responsibilities of the various agencies in the biographic area.

b. The purpose of trying to solve the "name check" problem; the possible penalties for not defining the problem.

c. The content of the various indices in terms of foreign national verses U. S. national type names.

d. The completeness of the indices holdings with respect to each other and respect to their primary dossier holdings.

e. The relationship of the counterintelligence to the positive intelligence holdings and the priorities of related activities by this Task Team.

f. The unknown degree of incompleteness of the checks now being made in the counterintelligence system due to the selective action taken by the various agencies ( is this selectivity due only to possible "overloading" of the system?)

g. Standards for name checking and how they relate to this Task Team's responsibilities.

h. Time factors involved in process and delivery of name check requests between agencies.

i. The relationship of the Team's possible action to the paper on biographic information network (the Secretary pointed out that this paper plus an excerpt downgraded to "secret" from the SCIPS study concerning the biographic problem had been recently supplied to each of the members of this Task Team).

j. The degree of inquiry to be made to each agency in terms of fact finding, system design, and proposed changes.

4. The conversation centered for a while on the possible rewrite of the Objective. It was suggested that the words "processing and production" be struck in favor of the word "exchange or perhaps the words "retrieval and transmission". The word "plan" also was discussed in terms of its meaning to the Team. The Chairman felt "to develop a plan" was unrealistic since it would involve system design. It was suggested that the words "processing and production" be struck in favor of the word "exchange". It was left that the Chairman would speak to the Chairman of CODIB concerning the meaning and possible change to the Objective paragraph.

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broad and whether the paragraphs beyond the Objective merely further define the Objective or were indeed antipathetical to it. In regards to paragraph d. it was agreed that the following words would be inserted behind the word "for" in line 2: "more expeditious exchange of biographic intelligence".

6. The Chairman pointed out that it should not and is not the intent of the Task Team to redesign any existing agency system. There are many existing national agency checks and security agreements between agencies which the Task Team should be aware of but should have no concern with changing. The Task Team further should not be concerned about the content of the file holdings of the various agencies nor the criteria by which information is put in or released from these files. What the Task Team should be concerned with is the efficiency by which the various agencies are able to notify each other as to the existence or nonexistence of relevant information on the basis of a name and/or other identifying data.

7. The Secretary accepted on behalf of the Chairman, the facts that had been prepared as outlined in paragraph b.3. of the Terms of Reference. Those few agency representatives who had not brought these along indicated that they would submit them informally to the Secretary within the next several days. The Secretary will assemble this information for submission to each agency representative for further discussion at the next meeting. The Chairman also asked that each agency representative turn in the following additional information at the next meeting:

- a. The number of people required to operate the CI or security indices. This includes name checkers, those who prepare the cards and maintain the index, the supervisors, but not the people working with the dossier files themselves.
- b. The average salary for these individuals (or some figure to arrive at a total manpower cost).
- c. Cost of supplies, maintenance and equipment.
- d. Amount and cost of space.
- e. Average total cost increase for the next five years.

8. The Chairman noted that the Team had been invited to Fort Holabird and thanked Mr. Paul Anderson on behalf of the Team for the fine briefing and tour. It was agreed that the next meeting will be at 0930, 24 November 1964. The Navy representative has invited the group to meet at his facility, the Fairmount Building in Arlington, Virginia, so the meeting can include a briefing on the current Navy activity.

  
Secretary

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